



TRADE FAIR APPLICATION

FITUR 2024: International Tourism Fair

Application Deadline: 30 November 2023

1. BASIC PARTICIPATION FEE: N\$ 40, 440.90

APPLICATION FEE: N\$ 500.00

Event Name	Event Date	Number of Operators/Partners
FITUR: Madrid, Spain	24- 28 January 2024	4

- 1.1. *The basic participation fee includes a branded table/counter, one power point access badges. Table Setups will be done by the participants-therefore you are encouraged to take along your brochures/flyers, business cards & laptops for presentation purposes*
- 1.2. *The basic participation fee excludes, visa fees, air fares, travel insurance, hotel accommodation, local transportation, meals and custom clearance. Those and any likely expenses have to be borne by the participant in addition to the basic participation fee*
- 1.3. *Marketing agents/companies or Destination Management Companies (DMCs/DMOs), who represent a whole range of individual accommodation establishments or regulated businesses, not belonging to the same group, have to pay the participation fee plus a surcharge of 20%. The same is applicable to any other business operator not required by law to register with NTB and Associations*
- 1.4. *Second or more representative (s) per company will pay an additional 10% of the participation fee per Person*
- 1.5. *Due to limited funding to NTB, no **SME support** will be granted for participation at the above-mentioned event*

4. 1st COMPANY REPRESENTATIVE

NAME	
DESIGNATION	
E-MAIL	

5. 2nd COMPANY REPRESENTATIVE AT FITUR Tourism Fair 2024

Only when space is available, NTB will allow a 2nd representative

NAME	
DESIGNATION	
E-MAIL	

6. PAYMENT PROCEDURES

The participation fee of **N\$ 40, 440.90** to be paid to Namibia Tourism Board – account details are:

Account Name: **Namibia Tourism Board**

Account Number: **041 4639 8 6**

Branch Number: **082372**

Swift code: **SBNMNANX**

Account held at: **Standard Bank Namibia
Private Bag 13177
Windhoek
Namibia**

Reference no: **Your NTB registration number plus FITUR 2024**

Confirmation of participation will be accompanied by an invoice of 100% of the total participation fee to secure your space, which shall be non-refundable if decided not to participate any longer after space is confirmed on your behalf.

INCOMPLETE APPLICATIONS WILL **NOT** BE CONSIDERED

7. DECLARATION

I HEREBY AGREE THAT THE CONTENT HEREIN ARE TRUE AND COMMIT OUR COMPANY TO FULL PAYMENT UPON CONFIRMATION OF PARTICIPATION BY THE NTB.

NAME OF COMPANY	
SIGNATURE	
DATE	

Please forward the completed application form per pdf file to the following person:

Sylvi Haimbili
Marketing Executive: Trade
Sylvi.Haimbili@namibiatourism.com.na
Tel: (061) 290 6076